

CHILD CARE INSPECTION

1. POLICIES AND PROCEDURES					
1.1	Policy and procedure available for the health evaluation of children for signs and symptoms of communicable diseases.	□ YES		□ N/O	□ N/A
1.2	Child care must adhere to their policy and procedure for the health evaluation of children for signs and symptoms of communicable diseases.	□ YES		□ N/O	□ N/A
1.3	Policy and procedure available for the management of and response to infectious diseases in the child care centre.	□ YES		□ N/O	□ N/A
1.4	Policy available for the exclusion of sick children, staff, parents and/or volunteers.	□ YES		□ N/O	□ N/A
1.5	Policy available for reporting diseases, in a timely manner, to the local public health unit.	□ YES		□ N/O	□ N/A
1.6	Policy available for the communication with parents and staff with respect to IPAC practices.	□ YES		□ N/O	□ N/A
1.7	Policy available for communication with parents regarding communicable diseases.	□ YES		□ N/O	□ N/A
1.8	Policy and procedure available for hand hygiene.	□ YES		□ N/O	□ N/A
1.9	Infant, toddler, preschool – Policy and procedure available for diapering practices.	□ YES		□ N/O	□ N/A
1.10	Infant, toddler, preschool – Policy and procedure available for toileting practices.	□ YES		□ N/O	□ N/A
1.11	Infant, toddler, preschool – Policy and procedure available on infection control for toothbrush and toothbrushing.	□ YES		□ N/O	□ N/A
1.12	Policy and procedure available for cleaning and disinfection practices.	□ YES		□ N/O	□ N/A
1.13	Policy and procedure available for cleaning and disinfecting toys.	□ YES		□ N/O	□ N/A
1.14	Policy and procedure available for cleaning and disinfecting of sensory play (sand tables, water tables, sensory play tables).	□ YES		□ N/O	□ N/A
1.15	Policy and procedure available for cleaning up blood and body fluids.	□ YES		□ N/O	□ N/A
1.16	Policy and procedure available on bite management.	□ YES		□ N/O	□ N/A
1.17	Policy and procedure available for IPAC practices that applies to all activities involving animals.	□ YES		□ N/O	□ N/A
1.18	Policy available on immunization requirements for every child care staff prior to commencing employment.	□ YES		□ N/O	□ N/A
1.19	Policy and procedure available for the maintenance of immunization records for all child care staff.	□ YES		□ N/O	□ N/A
1.20	Infant, toddler, preschool – Policy available on immunization requirements for every child prior admittance to the child care centre.	□ YES		□ N/O	□ N/A



1.21	Infant, toddler, preschool – Policy and procedure available for the maintenance of immunization records for all enrolled children.	□ YES	□ N/O	□ N/A
1.22	Smoke Free policy available.	□ YES	□ N/O	□ N/A
1.23	Covid-19 - Policy and procedure available for PPE use requirements and exemptions.	□ YES	□ N/O	□ N/A
1.24	Policies and procedures are read and signed by employees on a yearly basis.	□ YES	□ N/O	□ N/A
2. C	LEANING AND DISINFECTING	-		
2.1	Schedule established for cleaning and disinfecting.	□ YES	□ N/O	□ N/A
2.2	Handwashing sinks are cleaned twice daily and when soiled.	□ YES	□ N/O	□ N/A
2.3	Toilets are cleaned twice daily and when soiled.	□ YES	□ N/O	□ N/A
2.4	Infant, toddler, preschool – Potty chairs are cleaned and sanitized in a utility sink after each use.	□ YES	□ N/O	□ N/A
2.5	Infant, toddler, preschool – Child potty seat covers are cleaned and sanitized, twice daily and when soiled.	□ YES	□ N/O	□ N/A
2.6	Infant, toddler, preschool – Change tables are cleaned and disinfected after each use.	□ YES	□ N/O	□ N/A
2.7	Infant, toddler, preschool – Disposable paper liner is discarded in garbage container after each use (if used).	□ YES	□ N/O	□ N/A
2.8	Infant, toddler, preschool – Diaper pails are cleaned, sanitized and air dried daily.	□ YES	□ N/O	□ N/A
2.9	Infant, toddler, preschool – Utility sinks are cleaned and sanitized after each use.	□ YES	□ N/O	□ N/A
2.10	Tables are cleaned and disinfected before and after eating.	□ YES	□ N/O	□ N/A
2.11	Frequently touched surfaces are cleaned and disinfected twice daily and when soiled.	□ YES	□ N/O	□ N/A
2.12	Floors are moped daily and when soiled.	□ YES	□ N/O	□ N/A
2.13	Throw rugs and carpets are vacuumed daily and cleaned every three months.	□ YES	□ N/O	□ N/A
2.14	Garbage containers (inside facility) are cleaned and sanitized weekly and when soiled (clean whenever garbage has leaked).	□ YES	□ N/O	□ N/A
2.15	Pillows and cushion covers used in activity area are laundered weekly and when soiled.	□ YES	□ N/O	□ N/A
2.16	Infant, toddler, preschool - Mattresses, cots and mats are cleaned and disinfected weekly, if soiled and before assigning to another child.	□ YES	□ N/O	□ N/A
2.17	Infant, toddler, preschool – Bedding is washed with hot soapy water and dried on hot heat weekly and when soiled.	□ YES	□ N/O	□ N/A
2.18	Infant, toddler, preschool - Cots are stored properly.	□ YES	□ N/O	□ N/A
2.19	Disinfectant product has a DIN and is appropriate for use in a child care setting.		□ N/O	□ N/A
2.20	Contact time respected for disinfecting product.	□ YES	□ N/O	□ N/A
2.21	Cleaning and disinfecting steps are followed.	□ YES	□ N/O	□ N/A
2.22	Test strips used to verify strength of disinfectant.	□ YES	□ N/O	□ N/A

3. WASHROOMS 3.1 Floor in tolleting/diapering area is smooth, non-absorbent and in good repair. IVES INO IN/0 IN/0 3.2 Toilet seats are in good repair. IVES INO IN/0 IN/A 3.3 Flushing devices are intact and in good repair. IVES INO IN/A 3.4 Running water is available at hand washing sinks. IVES INO IN/A 3.5 Single service paper towel dispenser available in washrooms. IVES INO IN/A 3.6 Liquid soap dispenser available in washrooms. IVES INO IN/A 3.6 Toilet paper available in each washing sinks is not accessible. IVES INO IN/A 3.8 Toilet paper available in each washroom stall. IVES INO IN/A 3.10 Hand hygiene signage posted in washrooms. IVES INO IN/A 3.11 Hand washing sinks accessible to children. IVES INO IN/A 3.11 Hand washing sink accessible to children. IVES INO IN/A 3.11 Hand washing sink accessible to children. IVES INO IN/A 4.1 Infant, toddler, preschool – Washrooms have child size toilets or are equipped with step stool. IVES INO IN/A	2.23 Products used in child care for cleaning and disinfecting are labelle	ed.	□ YES		□ N/O	□ N/A
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repair. I YES I NO I N/O I N/A 4.5 Infant, toddler, preschool – Items used for diapering are labelled with child's name (diapers, wipes, ointments/creams). I YES I NO I N/O I N/A 4.6 Infant, toddler, preschool – Soiled reusable diapers/clothing are sent home for laundering. I YES I NO I N/O I N/A 4.7 Infant, toddler, preschool – Toileting and diapering area is located away from food and children. I YES I NO I N/O I N/A 4.8 Infant, toddler, preschool – Staff responsible for toileting/diapering are not responsible for meal preparation. I YES I NO I N/O I N/A 4.9 Infant, toddler, preschool – Staff responsible for toileting/diaper change are posted in toileting/diapering area. I YES I NO I N/O I N/A 4.10 Infant, toddler, preschool – During diaper change, diaper cream from open container is taken with wooden sticks to avoid contamination. I YES I NO I N/A 5.1 Infant, toddler, preschool – Toothbrushes and toothpaste are labelled with each child's name. I YES I NO I N/A 5.2 Infant, toddler, preschool – Toothbrushes are replaced every three months or sooner, if required. I YES I NO I N/A <	4.3 Infant, toddler, preschool – Garbage container is foot-activated, pla	stic-lined and covered.	□ YES		□ N/O	□ N/A
ointments/creams). INO INO INO INO INO 4.6 Infant, toddler, preschool – Soiled reusable diapers/clothing are sent home for laundering. IYES INO INO INA 4.7 Infant, toddler, preschool – Toileting and diapering area is located away from food and children. IYES INO INO INA 4.8 Infant, toddler, preschool – Staff responsible for toileting/diapering are not responsible for meal preparation. IYES INO INO INA 4.9 Infant, toddler, preschool – Steps for toileting/diaper change are posted in toileting/diapering area. IYES INO INO INA 4.10 Infant, toddler, preschool – During diaper change, diaper cream from open container is taken with wooden sticks to avoid contamination. INO INA 5. TOOTHBRUSHES AND TOOTHBRUSHING INO INA INA 5.1 Infant, toddler, preschool – Toothbrushes and toothpaste are labelled with each child's name. IYES INO INA 5.2 Infant, toddler, preschool – Toothbrushes are replaced every three months or sooner, if required. IYES INO INA 5.3 Infant, toddler, preschool – Toothbrushes are stored out of reach, away from toilet area and so that they do IYES INO INA <td>u</td> <td>a smooth, washable surface and in good</td> <td>□ YES</td> <td></td> <td>□ N/O</td> <td>□ N/A</td>	u	a smooth, washable surface and in good	□ YES		□ N/O	□ N/A
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5.1 Infant, toddler, preschool – Toothbrushes and toothpaste are labelled with each child's name. □ YES □ NO □ N/O □ N/A □ N/A □ YES □ NO □ N/O □ N/A □ N/A □ YES □ NO □ N/O □ N/A □ N/A □ YES □ NO □ N/O □ N/A □ N/A □ YES □ NO □ N/O □ N/A □ N/A □ N/A □ N/A □ N/A □ YES □ NO □ N/O □ N/A		m open container is taken with wooden	□ YES		□ N/O	□ N/A
5.2 Infant, toddler, preschool – Toothbrushes are replaced every three months or sooner, if required. □ YES □ NO □ N/O □ N/A □ N/A □ YES □ NO □ N/O □ N/A	5. TOOTHBRUSHES AND TOOTHBRUSHING		-			
5.3 Infant, toddler, preschool – Toothbrushes are stored out of reach, away from toilet area and so that they do not touch each other.	5.1 Infant, toddler, preschool – Toothbrushes and toothpaste are label	ed with each child's name.	□ YES		□ N/O	□ N/A
not touch each other.	5.2 Infant, toddler, preschool – Toothbrushes are replaced every three	months or sooner, if required.	□ YES			□ N/A
5.4 Infant, toddler, preschool – Toothbrushes are rinsed and air dried after each use.		away from toilet area and so that they do				□ N/A
	5.4 Infant, toddler, preschool – Toothbrushes are rinsed and air dried a	after each use.	□ YES		□ N/O	□ N/A

5.5	Infant, toddler, preschool – Toothbrush holders are cleaned and disinfected weekly.	□ YES		□ N/O	□ N/A	
6. F	ACILITY		-			
6.1	Floors are in good repair.	□ YES		□ N/O	□ N/A	
6.2	Tables are smooth and in good repair.	□ YES		□ N/O	□ N/A	
6.3	Throw rugs and carpets are flush and even with the floor.	□ YES		□ N/O	□ N/A	
6.4	Windows are in good repair.	□ YES		□ N/O	□ N/A	
6.5	Walls are clean and in good repair.	□ YES		□ N/O	□ N/A	
7. C	HEMICALS AND MEDICATIONS	-				
7.1	Chemicals are stored or locked in a safe manner.	□ YES		□ N/O	□ N/A	
7.2	Medications are stored or locked in a safe manner.	□ YES		□ N/O	□ N/A	
8. T		1				
8.1	Dress-up clothes and soft washable toys are washed in washing machine in hot water and dried with hot heat at least weekly and when soiled.	□ YES		□ N/O	□ N/A	
8.2	School age – School age toys are cleaned and disinfected monthly.	□ YES		□ N/O	□ N/A	
8.3	Toys are in good repair.	□ YES		□ N/O	□ N/A	
8.4	Mouth toys such as blow pipes, whistles, harmonica are not offered to children.	□ YES		□ N/O	□ N/A	
8.5	Two-compartment sink or commercial dishwasher is used to wash and disinfect toys.	□ YES		□ N/O	□ N/A	
8.6	Infant, toddler, preschool – Plastic mouthed toys are cleaned and disinfected after each use (use a dirty bin).	□ YES		□ N/O	□ N/A	
8.7	Infant, toddler – Infant/toddler toys are cleaned and disinfected daily.	□ YES		□ N/O	□ N/A	
8.8	Preschool – Preschool toys are cleaned and disinfected weekly and when soiled.	□ YES		□ N/O	□ N/A	
8.9	Infant, toddler, preschool – Children in diapers use individual containers for water play.	□ YES		□ N/O	□ N/A	
9. S	ENSORY PLAY	-				
9.1	Water play tables are cleaned and disinfected at the end of each day.	□ YES		□ N/O	□ N/A	
9.2	Children with cuts, sores, etc. on their hands are excluded from group water play table sessions.	□ YES		□ N/O	□ N/A	
9.3	Cups and open vessels are not accessible to children when playing with sensory table.	□ YES		□ N/O	□ N/A	
9.4	Play dough is non-toxic and discarded weekly.	□ YES		□ N/O	□ N/A	
9.5	Sand tables are cleaned and disinfected monthly.	□ YES		□ N/O	□ N/A	
9.6	Sensory play tables and sand tables covered when not in use.	□ YES		□ N/O	□ N/A	
9.7	Dried food products from sensory tables are discarded weekly.	□ YES		□ N/O	□ N/A	
9.8	Wet food products from sensory tables are discarded after each use.	□ YES		□ N/O	□ N/A	
9.9	Sensory play is not used during a declared outbreak.	□ YES		□ N/O	□ N/A	
10. OUTDOOR PLAY						
10.1	Soil used for gardening activities is safe for children (without manure or fertilizer).	□ YES		□ N/O	□ N/A	

10.2 Sandbox is covered with screening or mesh when not in use.	□ YES		□ N/O	□ N/A
10.3 Sandbox is raked and inspected before each use.	□ YES		□ N/O	□ N/A
10.4 Sand play area is inspected daily before use.	□ YES		□ N/O	□ N/A
10.5 Proper disposal of contaminated sand (feces).	□ YES		□ N/O	□ N/A
11. PERSONAL ITEMS				
11.1 Personal items are labelled with child's name.	□ YES		□ N/O	□ N/A
11.2 Infant, toddler, preschool – Children's pacifiers/teething rings are labelled.	□ YES		□ N/O	□ N/A
11.3 Infant, toddler, preschool – Children's belongings are stored in individual cubbies or lockers.	□ YES		□ N/O	□ N/A
11.4 Infant, toddler, preschool – Children have their own bedding set.	□ YES		□ N/O	□ N/A
11.5 Infant, toddler, preschool – Face cloths are used only once per child.	□ YES		□ N/O	□ N/A
11.6 Infant, toddler, preschool – Cots are labeled with each child's name.	□ YES		□ N/O	□ N/A
12. ANIMALS				
12.1 Resident and/or visiting animals have health documentation including vaccination records, if applicable.	□ YES		□ N/O	□ N/A
12.2 Children are always supervised during child-animal interactions.	□ YES		□ N/O	□ N/A
12.3 Hand hygiene completed after handling animals and/or their food/treats.	□ YES		□ N/O	□ N/A
12.4 Environmental surfaces where animals have been present are cleaned and disinfected.	□ YES		□ N/O	□ N/A
12.5 Animals are excluded from areas where food is being stored, prepared, served or consumed.	□ YES		□ N/O	□ N/A
12.6 Exotic, wild or stray, ill animals, animals from shelters and animals that have been fed raw foods (90 days prior) are excluded from child care centre.	□ YES		□ N/O	□ N/A
12.7 Reptiles, amphibians, live poultry and farm animals are excluded from child care centre.	□ YES		□ N/O	□ N/A
13. HEALTH HAZARD				
13.1 Facility is free of insect and rodent infestation.	□ YES		□ N/O	□ N/A
13.2 Child care has no visible signs of water leaks or mold.	□ YES	□ NO	□ N/O	□ N/A
14. INJURY PREVENTION				
14.1 Bites causing bleeding are reported to the local public health unit.	□ YES	□ NO	□ N/O	□ N/A
14.2 Staff personal items are stored out of reach of children.	□ YES		□ N/O	□ N/A
14.3 Child care maintains Safety Data Sheets (SDSs) for all chemicals used.	□ YES		□ N/O	□ N/A
14.4 No smoking/vaping signs are posted at appropriate locations.	□ YES		□ N/O	□ N/A
14.5 Staff wear gloves if hands contact bodily fluids.	□ YES		□ N/O	□ N/A
14.5 Infant, toddler, preschool – Electrical outlets have safety covers.	□ YES		□ N/O	□ N/A
14.6 Infant, toddler, preschool – Drawers and cabinets that contain items that are dangerous to children have a safety latch.	□ YES		□ N/O	□ N/A
14.7 Infant, toddler, preschool – Cords are tied up and secured.	□ YES		□ N/O	□ N/A

14.8 Infant, toddler, preschool – Safety gates are installed at the top and/or bottom of stairs.	□ YES		□ N/O	□ N/A	
15. IMMUNIZATION					
15.1 Infant, toddler, preschool – Child care centre enrollment list sent yearly to local public health unit.	□ YES		□ N/O	□ N/A	
15.2 Infant, toddler, preschool – Child care centre Monthly Update Enrollment Report sent monthly to local public health unit.	□ YES		□ N/O	□ N/A	
15.3 Infant, toddler, preschool – Child care centre Enrollment Intake Form sent monthly for each new child to local public health unit.	□ YES		□ N/O	□ N/A	
16. MENU ASSESSMENT					
16.1 The menu meets the Food and Drink requirements under the Child Care and Early Years Act, 2014.	□ YES		□ N/O	□ N/A	
17. PHYSICAL ACTIVITY ENVIRONMENT					
17.1 The physical activity environment supports children to develop their physical literacy, which is the motivation, confidence, physical competence, knowledge and understanding to value and take responsibility for engagement in physical activities for life.	□ YES	□ NO	□ N/O	□ N/A	
18. COVID-19 PANDEMIC					
18.1 Staff are trained on COVID-19 procedures, tools and PPE use.	□ YES	□ NO	□ N/O	□ N/A	
18.2 PPE is used properly and as recommended.	□ YES		□ N/O	□ N/A	
18.3 COVID-19 – Screening for symptoms of illness and high-risk factors is done as recommended.	□ YES		□ N/O	□ N/A	
18.4 COVID-19 – Isolation area is used as recommended.	□ YES		□ N/O	□ N/A	
18.5 COVID-19 – Alcohol-based hand sanitizer (60% or more) is readily accessible and used as recommended.	□ YES		□ N/O	□ N/A	
19. OTHER					
No other observations or comments.	□ YES	□ NO	□ N/O	□ N/A	